

Maintenance Technician

Job Purpose

The main responsibility of the Maintenance Technician is to source, qualify, implement, and sustain the equipment used within manufacturing. This position requires cross functional responsibilities in production, equipment, and facilities maintenance.

The successful incumbent needs to be committed to validating the quality and reliability of the manufacturing capital while preventing downtime from production use. The Technician will exercise scheduled programs for preventative maintenance and calibration while providing equipment support during production shifts.

This role is responsible for facilities maintenance, repairs and upgrades. The work involves minor building repairs, scheduled maintenance, and coordinating trades professionals for the larger scale projects. The Maintenance Technician will also provide support to manufacturing by assisting with documentation, custom products assembly, production training and special projects as required.

This is a full time position based in Delta, BC.

Duties and Responsibilities

- Apply preventative maintenance and calibration schedules and log results.
- Ensure stakeholders are notified of equipment issues, unscheduled and scheduled capital downtime for repair or servicing.
- Maintain PM (Preventive Maintenance) and calibration records in a professional, clear and concise manner.
- Maintain facilities maintenance log and track time to completion.
- Create and assign EC (Equipment Control) numbers to capital equipment.
- Implement capital improvements as per defined and approved projects.
- Create and document process, PM, calibration and equipment operating/training procedures as required.
- Promote and adhere to established production guidelines, follow and recommend safety practices. Recommend safety practices where no proper guidelines exist.
- Ensure proper process/quality techniques and guidelines are established and practiced within Manufacturing, and notify respective Supervisors and Managers when unsafe process/quality practices occur.
- Work independently with minimal supervision.

Qualifications & Skills Required to Achieve Goals

The Support Technician is expected to perform at a professional level indicative of the job duties and responsibilities. Skills used to achieve desired goals come from a broad background of maintenance abilities as well as specific training.

- Minimum 3-5 years of experience in production, equipment and facilities maintenance - required.
- Understanding of calibration and PM tools and an ability to implement them.
- Familiarity with all aspects of manufacturing including equipment capabilities or limitations
- Training and certification for equipment operation and repair.

- Positive, clear and effective professional communication at all levels to internal customers (and external as occasions arise).
- Clear and professional attitude towards document control and logging of data.
- General understanding of product assembly and requirements for a 'shippable product'.
- Task management skills and ability to implement and schedule assigned tasks reflecting known priorities.
- Overall awareness of all manufacturing capabilities, abilities of existing and emerging processing equipment.

Competencies

Key metrics utilized for review of performance, but are not limited to items below:

Productivity:

- Timely completion and tracking of PM and calibration schedules.
- Manufacturing sustainment and minimizing downtime, technical support to production shifts.
- Feasibility, effectiveness and timely implementation of service and repairs.

Leadership:

- Personal time management and ability to complete assigned tasks against lead time estimates.

Quality Philosophy:

- PM, calibration, and documentation to the quality standards established for the company.
- Adhere to quality policies and practices, establishing and improving quality philosophy within Manufacturing.

Teamwork:

- Team building and support with peers and productions staff, focus and motivation towards Manufacturing's goals and company goals as a whole.
- Overall impact on work environment for manufacturing sustainment.

Communication:

- Positive, clear, and effective professional communication at all levels to internal customers (and external as occasions arise).
- Ability to recommend and communicate to peers and management process improvement tasks and associated risks.
- Documenting project or major task outline including goals, milestones and tracking progress.

To apply on this exciting opportunity, please send your resume to our recruiter Sarah Elliot at sarah@sjemploymentsolutions.com

We would like to thank all applicants for their interest, please note only those selected for an interview will be contacted.